

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES**  
**June 17, 2020**  
**REGULAR MEETING of the BOARD OF EDUCATION**  
of the  
**SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT**  
Held in the Senior High School, Room 11  
Conklin, New York, County of Broome

**MEMBERS  
PRESENT:** Mr. Robert Strick  
Mr. Jack Bell  
Mrs. Mary Haskell (Video Conference)  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

*Bell*  
*Leighton*  
*7/15/20*

**MEMBERS  
ABSENT:**

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Mr. Ethan Berry  
Mr. John Dancesia

Mr. Robert Strick, Board President, called the meeting to order at 6:03 p.m.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mr. Leighton, to accept into record the attendance for the June 17, 2020, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (7 yeases)

**APPROVAL OF MINUTES** – Mrs. Vimislik made a motion, seconded by Mr. Bell to approve the minutes of the May 20, 2020, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

Mr. Leighton made a motion, seconded by Mrs. Howe to approve the minutes of the May 27, 2020, Special Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – None

**FINANCIAL REPORT** – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the May financial reports.

Upon vote the motion was approved unanimously. (7 yeases)

**SUPERINTENDENT'S REPORT** – Mr. Doig explained to the board the Class of 2020 graduation events. The first graduation event will take place on Saturday, June 20, at 10 a.m., with a vehicle parade of seniors and their immediate families in their vehicles. The parade will begin at Schnurbusch Park, continue down Conklin Road, and conclude at the High School. The second graduation event will be held on June 26, at the Susquehanna Valley High School Stadium field where seniors will receive their diplomas. Each senior is scheduled for one of four time slots for this graduation ceremony. The rain date for the second event will be the morning of June 27.

**Public Hearing – District-Wide School Safety Plan**

**Resolutions** – Mr. Leighton made a motion, seconded by Mr. Sullivan, to approve the following resolutions:  
Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 17 services recommended on the CPSE list dated 6/5/20
- Authorize the 70 services recommended on the CSE list dated 5/3-6/5/20

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Glenn Tyler	Cleaner	Donnelly As Per Contract	6/18/20

Student Health Services – that payment of a \$12,314.00 invoice be approved for providing health services to twenty-two (22) Susquehanna Valley resident students (\$559.75 each) attending non-public schools at the Binghamton City School District during the 2019-20 school year.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2110.160-05-202	A 2250.160-05-400	\$16,000.00
A 9060.800-99-700	A 2630.450-99-150	\$27,000.00
A 5540.515-07-650	A 9901.930-99-901	\$101,000.00
A 1620.432-10-130	A 9901.930-99-901	\$99,000.00
A 9731.600-99-900	A 9731.700-99-900	\$76,160.00

Uniformed Grant Guidance – that the Board of Education designates the Superintendent of Schools the responsibility to implement procedures related to the Uniformed Grant Guidance.

Donation – that the Board of Education accept a donation from DonorsChoose.org for classroom books valued at \$1005.00.

Deputy Treasurer Appointment – that Ashley Whetsell (CBO) be and is hereby appointed Deputy Treasurer of the Susquehanna Valley Central School District to serve at the pleasure of the Board of Education for the remainder of the 2019-20 school year.

2020-2021 School Calendar (Revision) – that the revised school calendar for 2020-2021 be approved as proposed.

Reserves:

- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of up to \$1,160,000 of the Retirement Contribution Reserve (A 82700).
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of \$235,000 of the Retirement Contribution Reserve Sub-Fund (A 82800) to support future Teacher Retirement System Costs.
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Capital Reserve (A 87800) in an amount up to \$1,000,000.
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the use of the Unemployment Insurance Reserve (A 81500) in an amount up to \$4,348 for payments of unemployment insurance expense for 2019-20.

Extended Teacher Probationary Period (Revision) – that the Board of Education authorizes the Superintendent to enter into an Agreement to extend the probationary service period for Kurt Rezucha to September 7, 2021.

Air Temp Contract – the that the Board President and the Superintendent of Schools are hereby authorized to execute the District Wide Management Automated Logic Control Contract with Air Temp Heating & Air Conditioning Inc., on behalf of the district, at fees of \$ 37,692 for the 2020-21 school year (payable in 12 installments x \$3141.00), and \$38,448.00 for each of the 2021-22 and 2022-23 school years (payable in 12 installments x \$3,204.00).

Bid Opening – SV2019-2020:09 GMC Sierra 3500 HD Dump Truck w/Plow & SV2019-2020:10 GMC Savana Cargo Van RWD 2500 RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Buildings & Grounds, that the Susquehanna Valley Board of Education approve bids SV2019-2020:09 for a 2021 GMC Sierra 3500 HD Dump Truck w/Plow with Trade and SV2019-2020:10 2021 GMC Savana Cargo Van



RWD 2500 with Trade and that they be awarded to Matthews GM Center, 3721 Old Vestal Road, Vestal, NY 13850 at bid prices as noted on the attached sheets.

Food Service Bids – that the following food service bids be approved for the 2020-21 school year:

- o Bread – Bimbo
- o Ice Cream – Hershey
- o Milk – Upstate Niagara Cooperative

**Retirement** – Mr. Remza made a motion, seconded by Mrs. Howe, to approve the following retirement:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>	<u>Effective Date</u>
Phyllis Buchanan	Food Service Worker	1986 – 2020 (34)	6/30/20

Upon vote the motion was approved unanimously. (7 yeses)

**Bid Opening**– Mr. Leighton made a motion, seconded by Mrs. Vimislik, that the Susquehanna Valley Board of Education approve bid SV2019-2020:11 for Athletic Uniforms and that it be awarded to Scholastic Sports based on the bid.

Upon vote the motion was approved unanimously. (7 yeses)

**Student Activity Account Transfer**– Mr. Remza made a motion, seconded by Mr. Leighton, whereas the funds donated by Perry Samson would be more appropriated accounted for in the HS Marine Studies Student Activity Account, the Superintendent recommends that the Board of Education approve the expenditure of funds from the General Fund, HS Science Materials and Supplies line (A 2110 450-06-268), to the HS Marine Studies Student Activity Account. The funds will be expended while adhering to the intended use of the funding from Dr. Samson  
Upon vote the motion was approved unanimously. (7 yeses)

**Resolution Certifying Annual Meeting Election–**

At a meeting of the Board of Education of Susquehanna Valley Central School District, in the County of Broome, New York, was held in the Board Room, Susquehanna Valley Senior High School, Conklin, New York, within the School District, on June 17, 2020 at 6:00 o'clock p.m. (D.S.T).

There were Present: 7  
Absent: 0

Board Member Mrs. Howe offered the following resolution and moved its adoption:

**RESOLUTION SHOWING TABULATION OF VOTES CAST  
AND DECLARATION OF THE RESULTS OF THE BALLOT  
AT THE ANNUAL MEETING AND ELECTION OF SUSQUEHANNA VALLEY  
CENTRAL SCHOOL DISTRICT ON JUNE 16, 2020**

WHEREAS, pursuant to an Executive Order of the Governor of the State of New York, the Annual Meeting and Election of the Susquehanna Valley Central School District, was duly called and held on June 16, 2020, for the purpose of voting on the budget, the proposition and for two (2) members of the Board of Education as set forth in the original Notice calling the Annual Meeting and Election;

NOW, THEREFORE, BE IT

**RESOLVED BY THE BOARD OF EDUCATION OF  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT,  
COUNTY OF BROOME, NEW YORK, AS FOLLOWS:**

Section 1. It is hereby determined that the Annual Meeting and Election held in this School District on June 16, 2020 was held in all respects in the manner prescribed by the Education Law of the State of New York, as amended by Executive Orders of the Governor of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the budget to be as follows:

**RE: 2020-2021 BUDGET**

ABSENTEE BALLOT TOTAL FOR:	<u>1258</u>
ABSENTEE BALLOT TOTAL AGAINST:	<u>296</u>

Section 4. It is HEREBY FURTHER DETERMINED that the budget was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. This Board has this day canvassed the returns as contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES that the number of votes cast for the respective candidates is as follows:

	<u>Absentee Total Votes</u>
MARY HASKELL	<u>1359</u>
KELLY HOWE	<u>1297</u>

Section 6. It is HEREBY DETERMINED that MARY HASKELL and KELLY HOWE were elected as members of the Board of Education for a full term of three (3) years, commencing July 1, 2020 and ending June 30, 2023.

Section 7. This Board has this day canvassed the returns contained in such Certificate of Inspectors of Election and HEREBY DETERMINES the number of votes cast "for" and "against" the Bus Proposition to be as follows:

<b><u>RE: BUS PROPOSITION</u></b>	
ABSENTEE BALLOT TOTAL FOR:	<u>1174</u>
ABSENTEE BALLOT TOTAL AGAINST:	<u>387</u>

Section 8. It is HEREBY FURTHER DETERMINED that the Bus Proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 9. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Section 10. This resolution shall take effect immediately.

RESOLUTION SECONDED BY Mrs. Vimislik

In favor:	7
Opposed:	0
Absent:	0

RESOLUTION ADOPTED.

**ASSISTANT SUPERINTENDENT'S REPORT – PDP Annual Plan** – Mrs. Brubaker discussed the 2020-21 Annual Professional Development Plan. She said that she has had several virtual meetings with the PDP Committee and have been looking at the data as well as different avenues including distance learning options. She said that the parents will also be receiving a survey on how the distance learning went with the school shutdown and what we can do differently if need in the future.

**PDP Annual Plan** – Mr. Leighton made a motion, seconded by Mr. Bell, that the Board of Education approve the District's 2020-2021 Annual Professional Development Plan as submitted and reviewed by the assistant superintendent. Upon vote the motion was approved unanimously. (7 yeases)

**BOARD OF EDUCATION DEVELOPMENT REPORT** – None

**VOICE OF THE ADMINISTRATORS** – None

**VOICE OF THE PUBLIC #2** – None

**MOTION TO ADJOURN** – Mr. Remza made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeases)

There being no further business, Mr. Strick adjourned the meeting at 7:06 p.m.

Respectfully submitted,

Karen A. Mullins  
School District Clerk